



Buckland & Chipping Parish Council

Clerk: Colin Marks - Cedar Beth-El, 17 Park Lane, Puckeridge SG11 1RL

Tel: 01920 821684

e mail: clerk.bucklandandchippingpc@gmail.com

www.bucklandandchipping.org.uk

MEETING No 308 of BUCKLAND & CHIPPING PARISH COUNCIL

Monday 26th July 2021 7.30pm in St Andrew's Church, Buckland

To: Cllrs Robert Arkle, Penny Baxter-Newman, Aubrey Holt, Jeff Kenyon, Jen Makewell

You are summoned to attend Meeting No 308 to transact the business on this agenda

Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.

Signed: Colin Marks, Proper Officer and Clerk to the Parish Council

Date: 20 July 2021

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

308.01 Apologies for absence

1. Councillors (stating the reason)
2. Other apologies

308.02 Declarations of Interest and dispensations

1. To receive declarations of interest from councillors on items on the agenda (*including non-pecuniary, with the nature of the interest*). *Members with a Disclosable Pecuniary Interest (DPI) in any agenda item, whether registered or not, must not participate in any discussion on the matter, cannot vote on the matter and must leave the room whilst any discussion or voting is taking place.*
2. To receive and consider members' written requests for dispensations for declarable interests (if any)

308.03 Approval of Minutes

1. Annual Parish Council Meeting 306, 5th May 2021
2. Ordinary Parish Council Meeting 307, 5th May 2021
3. To agree draft Minutes of the Annual Meeting of the Parish, 5th May 2021 (to be approved by electors present at the May 2022 Annual Meeting of the Parish)

308.04 Casual vacancy: to consider co-option applications

308.05 Police Report: To receive report from the Rural Safer Neighbourhood Team

308.06 Finance

1. To approve the accounts statements to 30 June 2021
2. To note the reconciliation of the Accounts and Bank Statement
3. To note the 2020/21 budget vs actual performance at 30 June 2021
4. To approve the list of payments
5. Annual Governance and Accountability Return (AGAR): Audit update

308.07 PLANNING

1. New Applications

3/21/1530/LBC Popeswell, Chipping: Replacement windows.

Comments by 20th July

2. Decision Notices: For information only

3/21/0734/FUL Woodview Kennels. Reconsultation #2: Change of use to residential care home. **GRANTED**

3/19/2402/FUL Oak Cottage: Demolish garage; erect 3-bed dwelling **APPEAL** Decision awaited

3/20/0609/HH Oak Cottage: Demolish extensions; erect rear extensions **APPEAL** Decision awaited

3/20/0630/LBC Oak Cottage: Demolish extensions; erect rear extensions **APPEAL** Decision awaited

3. Other planning matters or applications received too late for the agenda

308.08 Correspondence: To note the list of correspondence (*list below, for information only*)

308.09 Parish matters

1. Highways matters

2. Public Rights of Way FP and definitive Map: update (Cllr J Kenyon/Nicholas Maddex)

3. "River Rib Project": To receive update

4. Churchyard:

1. Update on provision of a bin

2. Grass cutting schedule

3. Matters raised with the CCT: update

4. Memorial Sundial taken from churchyard

5. Possible acquisition of Water Wheel land: update

6. The Countryman ACV: update

7. To consider a memorial bench for the churchyard

8. Buckland litter bin being used for domestic waste

9. To consider Queen's Green Canopy initiative

308.10 Events:

1. Summer flower and vegetable "show", 12th September, St Andrew's Church

2. November Bonfire and fireworks night

3. To consider celebration for QEII's Platinum Jubilee, 2022

308.11 Councillor emails: to consider request that every email between councillors is sent as a group email.

308.12 To receive County and District Councillor reports

308.13 Urgent matters received too late for inclusion on this agenda (for full consideration on the next agenda)

To consider suspending the Meeting for Public Comments: Limited to 15 minutes

308.14 To note items for future agendas: And to receive any other items for future consideration:

- Adoption of new Code of Conduct
- Revisions to Governance policy documents (Clerk/all)
- Emergency Plan update (Cllr J Kenyon)
- Chipping Milestone: Update on restoration and repositioning possibilities

308.15 Clerk's holiday and date of next Ordinary Parish Council meeting:

1. Holiday: To note the Clerk will be on holiday 9th -20th August

2. Meeting: Monday 13th September at 7.30pm. (Clerk not available on Monday 6th). **St Andrew's Church, Buckland unless prevailing Covid-19 legislation and restrictions dictate otherwise**

3. Newsletter: **1.** to discuss template/format

2. to agree an editor

3. to agree deadlines for **(i)** copy, and

(ii) ok press, printing and delivery

Correspondence list for Agenda item 307.08: (for information only – refer to agenda item for action)

- Parishioner: Grass cutting, churchyard and Chipping (308.09.4.2)
- Sue Hall: Buckland litter bin being used for domestic waste (308.09.8)
- Parishioner: Request to consider QEII Platinum Jubilee celebration in 2022 (308.10)
- HAPTC: Queen's Green Canopy initiative (308.09.9)
- Parishioner: concerns about speeding through Chipping village